

# NOTICE OF A MEETING FOR THE ELECTION OF CHURCHWARDENS

*Parish of Steyning St Andrew & St Cuthman*

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A meeting for the election of churchwardens will be held in the Parish Church on **Sunday, the 18th day of May 2025 at around 10:40am.**

This meeting may be attended by:

1. All persons whose names are entered on the church electoral roll of the parish and
2. All persons resident in the parish whose names are entered on a register of local government electors by reason of such residence

In this Notice, 'parish' means an ecclesiastical parish.

Signed

Vicar of Steyning

*This meeting takes place under the Churchwardens Measure 2001.*

*Please consult the Vicar for details or to obtain nomination forms or email [vicar@steyningparishchurch.org](mailto:vicar@steyningparishchurch.org)*

# NOTICE OF ANNUAL PAROCHIAL CHURCH MEETING

*Parish of Steyning St Andrew & St Cuthman*

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The Annual Parochial Church Meeting will be held in the Parish Church on

**Sunday, the 18th day of May 2025  
after the Meeting to elect churchwardens**

For election of parochial representatives of the laity as follows –

To the Parochial Church Council:

three recurring vacancies for representatives to serve until 2028.

For the appointment of the Independent Examiner.

For the consideration of:

- (a) a report on changes the numbers entered on the new Electoral Roll;
- (b) an Annual Report on the proceedings of the parochial church council and the activities of the parish generally;
- (c) the financial statements of the council for the year ending on the 31st December last year;
- (d) the annual fabric report under section 50 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018;
- (e) a report of the proceedings of the deanery synod; and
- (f) other matters of parochial or general Church interest.

In this Notice, ‘parish’ means an ecclesiastical parish.

Signed  
Vicar of Steyning

*This meeting takes place under the Church Representation Rules 2020. Please see the explanatory notes below.*

## **NOTICE OF ANNUAL PAROCHIAL CHURCH MEETING (continued)**

### Notes

- 1 Every lay person whose name is entered on the Church Electoral Roll of the parish (and no other person) is entitled to vote at the election of parochial representatives of the laity.
  - 2 A person is qualified to be elected a parochial representative of the laity if –
    - (a) his or her name is entered on the Church Electoral Roll of the parish and, unless he or is under 18, has been entered there for at least the preceding six months;
    - (b) he or she is an actual communicant (which means that he has received Communion according to the use of the Church of England or of a Church in communion with the Church of England at least three times during the twelve months preceding the date of the election);
    - (c) he or she is at least 16; and
    - (d) he or she is not disqualified as referred to in paragraph 3 of these Notes.
- 3
- (1) A person is disqualified from being nominated, chosen or elected or from serving as a churchwarden or a member of a parochial church council, a district church council or a joint council if the person is disqualified from being a trustee of a charity (and the disqualification is not subject to a waiver which permits membership of a parochial church council, district church council or joint council).
  - (2) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).
  - (3) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (with that expression being construed in accordance with Rule 71(2) of the Church Representation Rules).
  - (4) A person's disqualification under sub-paragraph (3) may be waived by the bishop of the diocese by giving the person notice in writing.
  - (5) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council if the person has been disqualified from holding office under section 10(6) of the Incumbent (Vacation of Benefices) Measure 1977.